

# **MARICOPA COUNTY SELF-INSURED BENEFITS TRUST FUND**

## **BOARD OF TRUSTEES MEETING**

301 W. Jefferson Street, Suite 3200  
North Conference Room  
Monday, April 17, 2017  
Open Meeting Time: 11:00 AM

## **OPEN SESSION**

### **MINUTES**

TRUSTEES PRESENT: Helena Whitney, Beverly Dupree  
(Telephonically): Brad Arnett

TRUSTEES ABSENT: Jim Steinkamp, Rex Jorgensen

Legal Counsel: Tawn Thornton – Deputy County Attorney, Maricopa County  
Attorney's Office

STAFF PRESENT: Dave Hansen, Christopher Bradley, Lisa Arakaki

#### **1. Call to Order**

Trustee Dupree called the Open Session meeting to order at 11:02 AM.

#### **2. Approval of Meeting Minutes**

On a motion from Trustee Whitney and seconded by Trustee Arnett, the Trustees approved meeting minutes for February 27, 2017 and March 2, 2017 by a unanimous vote.

#### **3. Financial Statements – Presentation and Discussion**

Mr. Hansen reviewed the current financial position of the Employee Benefits Trust Fund as reflected in the following financial reports:

- Financial Dashboard – March 2017
- Financial Commentary – March 2017
- Statements of Revenues, Expenses, and Changes in Net Assets – YTD as of March 31, 2017
- Statements of Net Assets – March 31 2017

- Fund Balance Roll-Forward – Three Months Ended March 31, 2017
- Balance Sheet Details – March 31, 2017

Trustee Arnett asked if details of high dollar claims are available, and Trustee Whitney asked what type of information is provided by the medical Insurance carriers. Mr. Hansen stated that he will provide details of large claims expense at the next regular meeting. Trustee Arnett requested to see historical data of frequency by claim and plan type for the last five years.

Trustee Whitney asked what the County Wellness Program is doing to mitigate large claims expenses related to premature births. Mr. Bradley responded that the County medical plans administer a Healthy Babies/Healthy Pregnancy Program that incentivizes members who are expectant mothers to obtain prenatal care, and that participation in this program has increased in the last two years. Mr. Hansen stated that the prior year's large claims were mainly due to cancer cases, which a Wellness Program would not be able to mitigate.

#### **4. Update on Open Meeting Law Requirements – Presentation and Discussion**

Presenter: Tawn Thornton, Deputy County Attorney

Ms. Thornton distributed and reviewed OPEN MEETING LAW 101 handouts

Trustee Dupree asked about Trustees using e-mail and "Reply All" to the other Trustees. Ms. Thornton responded that it depends on the content of the e-mail. If, for example, the message is attending a meeting, the communication would not violate the Open Meeting Law. If, however, the communication on a position regarding the Trust, the topic would need to be put on an agenda for a public meeting of the Trustees.

#### **5. Role and Responsibilities of the Trustees Under the New Trust Agreement – Presentation and Discussion**

Presenter: Tawn Thornton, Deputy County Attorney

Ms. Thornton handed out and reviewed specific pages from Trust Document pertaining to Powers and Duties of the Trustees.

#### **6. Call to the Public**

Trustee Dupree made a Call to the Public. No one from the public was present.

## **7. Motion to Adjourn**

A motion to adjourn by Trustee Arnett and seconded by Trustee Whitney was approved unanimously. The meeting was adjourned at 11:56 AM.